

NORTH LAKE SCHOOL DISTRICT NO. 14

Minutes of Regular Meeting: June 12, 2023

The Board of Directors met on June 12, 2023 at 6:00 p.m. The purpose of this meeting was to conduct the business of the District and the meeting was held in the school library and was open to the public in person or by Zoom.

CALL to ORDER: 2022-23 Board Vice -Chair Mark Herinckx called the meeting to order at 6:02 pm
Pledge of Allegiance

1. **Roll Call**

Members Present: Mark Herinckx, Shane Forman, Buck Church, Dwight Roth (late)
Member Apologies: Scott Duffner
Administration Present: Superintendent Gail Buermann, Principal Cameron Mitchem, Vice
Principal Jim Missel and Board Secretary Janet Waldron,
Also Present: -4 Patrons of the District

2. **Review of the Agenda**

Changes: Gail recommends that we move the Public Comment section up so that we can hear from Jo Tuttle at the beginning of the meeting.

Discussion:

Motioned by: Shane Forman

Seconded by: Buck Church to approve the June 12, 2023 Agenda as modified.

Vote: Aye 3, Nay - 0, Absent -2

Result: Motion Carries

3. **Approval of the Minutes**

Changes: No changes made

Discussion: No further discussion

Motioned by: Buck Church

Seconded by- Mark Herinckx to approve the April 24, 2023 Budget Meeting Minutes.

Vote: Aye 3, Nay- 0, Absent -2

Result: Motion Carries

Motioned by: Mark Herinckx

Seconded by Buck Church to approve the May 8, 2023 regular meeting minutes.

Vote: Aye 3, Nay- 0, Absent -2

Result: Motion Carries

Dwight Roth arrived @ 6:10 PM

4. **Budget Hearing**

A. Open budget hearing @ 6:14pm

B. Hearing of individuals in audience - None

C. Review of Approved budget

D. Adopt 2023-2024 budget

1. Resolution to Adopt Budget (All Funds)

Changes: No changes made

Discussion: Sara would like to know which members would like a paper copy of this budget? (None)

Motioned by: Shane Forman

Seconded by Buck Church, to adopt the budget for fiscal year 2023-24 in the total amount of \$11, 564,605

Vote: Aye 4 Nay- 0, Absent -1

Result: Motion Carries

2. Resolution to make appropriations (All Funds)

Changes: No changes made

Discussion: No further discussion

Motioned by: Buck Church

Seconded by Dwight Roth, to appropriate the amounts shown in resolution 2324-01 for the purposes listed.

Vote: Aye 4, Nay- 0, Absent -1

Result: Motion Carries

3. Resolution Levying Taxes

Changes: No changes made

Discussion: No further discussion

Motioned by: Shane Forman

Seconded by Mark Herickx to impose property taxes at the rate of 3.855 per \$1000 of assessed value for permanent tax rate and in the amount of \$238,000 for debt service on general obligation bonds.

Vote: Aye 4, Nay- 0, Absent -1

Result: Motion Carries

Motioned by Dwight Roth

Seconded by Shane Forman, to categorize property taxes for purposes of Article XI section 11b as subject to the education limitation.

Vote: Aye 4 , Nay- 0, Absent -1

Result: Motion Carries

4. GASB 54-

Changes: No changes made

Discussion: No further discussion

Motioned by: Shane Forman

Seconded by Dwight Roth, to accept the GASB 54 resolution establishing policies for fund balances for 2023-24

Vote: Aye —4 Nay- 0, Absent -1

Result: Motion Carries

E. Close the budget meeting @ 6:21pm

5. **Review of the Bills**

Bills are presented for Board Member review:

Discussion: None

Questions: None

6. **Public Comment:**

A. Jo Tuttle introduced Paul Dixon as the new First Student Director for North Lake. Paul has a background in mechanics and five years of bus driving experience here and in Crook County. Right now he is in the process of paperwork and transitioning.

7. **New Business**

A. None at this time

8. **Superintendent's Report**

A. **Budget/Financial:**

Speaker(s): Gail Buermann

Attachments: A1, A2, A3, A4, A5, A5a

Reports:

1. Enrollment/Registration Report we finished at 223 average.
2. Monthly Financial Report - May adjustment is in our favor. We ended the year with \$541,740 carryover for the school year.
3. Propane Contract for 2023-24
 - \$1.35 per gallon; down from \$1.90 per gallon last year
4. Approve Fiscal Services Contract
5. Modified Accrual Basis vs. Modified Cash Basis
 - Resolution
6. Library Revitalization Grant
 - \$10,000 total grant award
 - Books and E-books \$6,000
 - Library Furnishings \$2,000
 - Library Staff PD \$1,000
 - Library Staff Time \$1,000
7. Latest SSF update
 - \$10.2 Billion
 - Other key budgets
 - Student Investment Account--at \$941 million; up from \$892 million in 21-23
 - High School Success/M98—at \$310 million; up from \$307 million in 21-23
 - EI/ECSE—at \$336 million; down from \$340 million in 21-23
 - COSA is actively working with other advocates to enhance the budgets for EI/ECSE and M98 as they believe those budgets are not adequate.

ACTION(S):

Discussion: Question about whether any strings were attached to the library grant. For example does it require us to purchase specific books? (The only requirement was that 60% go towards books but we determine the titles.)

A3. Motioned by Shane Forman, seconded by Buck Church, to approve the propane contract with Ed Staub and Sons as presented for the 2023-24 school year.

Vote: Aye 4, Nay- 0, Absent -1

Result: Motion Carries

A4. Motioned by Buck Church, seconded by Shane Forman, to approve the fiscal services contract with Lake ESD for the 2023-24 school year.

Vote: Aye 4, Nay- 0, Absent -1

Result: Motion Carries

A5a. Motioned by Shane Forman, seconded by Buck Church, to approve the resolution Changing Financial Reporting Basis from GAAP Modified Accrual Basis to Modified Cash Basis for North Lake School District 14 beginning with the 2022-23 Fiscal Year Audit.

Vote: Aye 4, Nay- 0, Absent -1

Result: Motion Carries

B. Maintenance/Facilities:

Speaker(s): Gail Buermann

Attachments: B5a and B5b

Reports:

1. Dugout Update
 - Gary is coordinating off-loading. Bill Brown from the truss plant has agreed to contact Buck and Troy to schedule a time to off-load.
2. Gym AC Purchase
 - Jason Curtis Professional Heating and Cooling prelim bid 65-\$75,000.
3. CAT 6 Cable Project
 - Nick is working on this now, making arrangements with the vendor to get this installed this summer.

ACTION(S): No action items

C. Transportation:

Speaker(s): Jo Tuttle

Attachments: C1

Reports:

1. Monthly Report - Bus 1 is recommended to salvage or junk and take out of service as of July 1st. Would Dennis O'Leary be interested in this one as well? Jo will check.
2. New First Student Transportation Director
 - Paul Dixon has been hired by First Student to take Jo's position as Transportation Director.

ACTION(S): No action items

D. Student Issues, Athletics/Activities:

Speaker(s): Jim Missel

Attachments: None

Reports:

1. Athletic Director's Report: Jim has been impressed with student behavior at the end of the year. Graduation went great. He gave a state track report of state placers. Baseball won two games this year. Hopefully they can improve on this next year. Students need to be participating in summer activities to keep their skills and endurance up. Jim is seeking feedback from students as to what they want from their sports programs.

Discussion: Shane Forman- Elementary teachers need to lay off telling the aggressive and athletic kids participating to stop being aggressive. In his opinion this is what we need more of on our teams.

E. Academics, Curriculum and Assessment:

Speaker: Cameron Mitchem

Attachments: E4

Reports:

1. Principal's Report – Cameron Mitchem: Attendance is at 88% HS and 85% Elem. We have lots of chronic non-attenders. We will be going with Houghton Mifflin Curriculum adoption for elementary reading. We will pay up front for all the consumables for the next six years. Discussed the end of the year wrap up. Still not hearing from the dealer on the vans.
2. SSA Summer School for K thorough outgoing 8th grade and a three-week credit recovery option for HS. So far we have only 29 students signed up for summer school total K-12
 - Budget for summer school: \$79,406.67; up from \$53,057.34 in summer 2022
3. Summer School for 10th – 12th grades: We have two students signed up.
4. Draft Master Schedule

F. Personnel/Human Resources:

Speaker(s): Gail Buermann

Attachments: F3a, F3b

Reports:

1. Classified:
2. Confidential: None at this time
3. Certified:
 - a. Accept resignation of Savana Frischman
 - b. Accept resignation of Ross Ashenfelter
 - c. We have three elementary vacancies; one academic counselor (certified position) to fill before school begins.
4. Administrative: None at this time

5. Extra Duty: None at this time

ACTION(S):

Discussion:

F3a. Motioned by Buck Church, seconded by Shane Forman to accept the resignation of Savana Frischman effective June 30, 2023

Vote: Aye –4 Nay- 0, Absent -1

Result: Motion Carries

F3b. Motioned by Buck Church, seconded by Shane Forman to accept the resignation of Ross Ashenfelter effective June 30, 2023

Vote: Aye 4, Nay- 0, Absent -1

Result: Motion Carries

G. **School Board Business, Policy Update:**

Speaker: Gail Buermann

Attachments: G1, G2

Reports:

1. Legislative Update:
 - a. SB 819 Abbreviated Day – will likely not advance at this time. There are not enough votes in support to move forward but Gail expects them to revisit this in the future.
 - b. HB3198-B
2. Approve PACE Insurance Proposal for 2023-24 Motioned by Shane Forman seconded by Dwight Roth to approve the PACE insurance proposal for 2023-24 SY 4 vote aye
3. RFP for Attorney of Record Services. Sara is looking to see if another district will share a template with us so that we don't have to spend a lot of time creating this from scratch. We will still need to appoint GHR as our attorney of record in July until we are ready to appoint another firm.

ACTION(S):

Discussion: The board's suggestion is that we try to keep this to 8 weeks for the process and maybe start with chosen attorney in September

G3. Motioned by Shane Forman, seconded by Buck Church, to go out on an RFP for our Attorney of Record.

Vote: Aye 4, Nay- 0, Absent -1

Result: Motion Carries

H. **Upcoming events/dates:**

As presented. July meeting will be July 10, 2023 @ 6:00 PM

8. **Executive Session**

A. No executive session

9. **Unfinished Business:**

A. None at this time

10. **Questions and Comments from Board Members:**

11. **Future Agenda Items**

A. Swearing in of New Board Members

B.

12. **Adjournment**

No further business presented; the meeting adjourned at 7:08 p.m.

ATTEST:

Scott Duffner,

Board Chairman

Janet Waldron,

Board Secretary

Minutes approved at the 7/10/23 Annual Board meeting